CITY OF SPARTA PLANNING COMMISSION AGENDA May 8, 2024

CITY HALL 6:30 P.M.

- 1. Call Meeting to Order
- 2. Roll Call
- 3. Consent Agenda: Consisting of Minutes of the Regular Meeting on April 3, 2024
- 4. Consideration of Sign Permit for Josh Schams of The Venue Located at 211 N Black River Street
- 5. Consideration of Site Review for Circle K Located at 3002 Bicycle Street
- 6. Consideration of Site Review for The Key to Comfort Located at 3005 Riley Road
- 7. Consideration of Site Review for Associated Society Animal Protection (ASAP), LTD Located at 1801 Old Airport Road
- 8. Consideration of Direct Annexation by Unanimous Petition for Jaymin Patel Located at 4105 Theater Road
- 9. Items for Future Consideration
- 10. Adjourn

A possible quorum of the Common Council may be in attendance at this meeting, but no action will be taken by the Council.

Posted: 05/07/2024

CITY OF SPARTA PLANNING COMMISSION MINUTES April 3, 2024

PRESENT: Mayor Riley, Robert Arnold, Ron Button (6:02 p.m.), John Ambro, Jim

Church, Toni Wissestad ABSENT: Troy Harris

ALSO PRESENT: Mark Sund, Todd Fahning, Brad Gilbertson, Reinhard Mueller

Mayor Riley called the meeting to order 6:00 p.m. Roll call was done by the Clerk.

A motion was made by John Ambro and seconded by Robert Arnold to approve the consent agenda consisting of the minutes from the regular meeting on March 6, 2024. Motion carried 5-0.

Brad Warthan is applying for a sign permit located at 300 S Water Street #3.

A motion was made by Robert Arnold and seconded by Toni Wissestad to approve the sign permit for Brad Warthan located at 300 S Water Street. Motion carried 6-0.

Nikki Steele of Steele Dance Academy is applying for a sign permit located at 300 S Water Street.

A motion was made by John Ambro and seconded by Robert Arnold to approve the sign permit for Nikki Steele of Steele Dance Academy located at 300 S Water Street. Motion carried 6-0.

There were no items for future consideration.

A motion was made by Jim Church and seconded by Toni Wissestad to adjourn at 6:04 p.m. Motion carried 6-0.

Respectfully submitted, Jennifer Lydon City Clerk



PLAN COMMISSION APPLICATION FORM

Date:	5' -	1-2029			
Name/Company:		The V	ende		
Address:		211 1	Worth Black River St		
		Space	4 WI 54656		
Phone:		608	633-0438		
Purpose:		Building	Location		
	Sign	permit			
Meeting Date:					
Fee:	\$	i			
Fee Schedule:					
Conditional Use Perm	it:	\$75.00	Mail To:		
Zoning Variance: Request for Zoning Change Development Review (business)		\$250.00	Building & Zoning Office		
		\$75.00 201 W Oak Street			
		\$75.00	Sparta, WI 54656		
Subdivision Plat Revie	ew.	\$150.00			
PUD Review		\$150.00	PH: (608) 269-4340		
Lot Division/CSM App	roval	\$50.00			
Other requests requir	ing a Public H	earing \$75.00			

Note: All items for Plan Commission must be received five working days prior to the scheduled meeting (the first Wednesday of the first full week every month.) All fees are due at the time of application and are non-refundable.

All site and building plans must be submitted no larger than 11" x 17".

THEVENUS





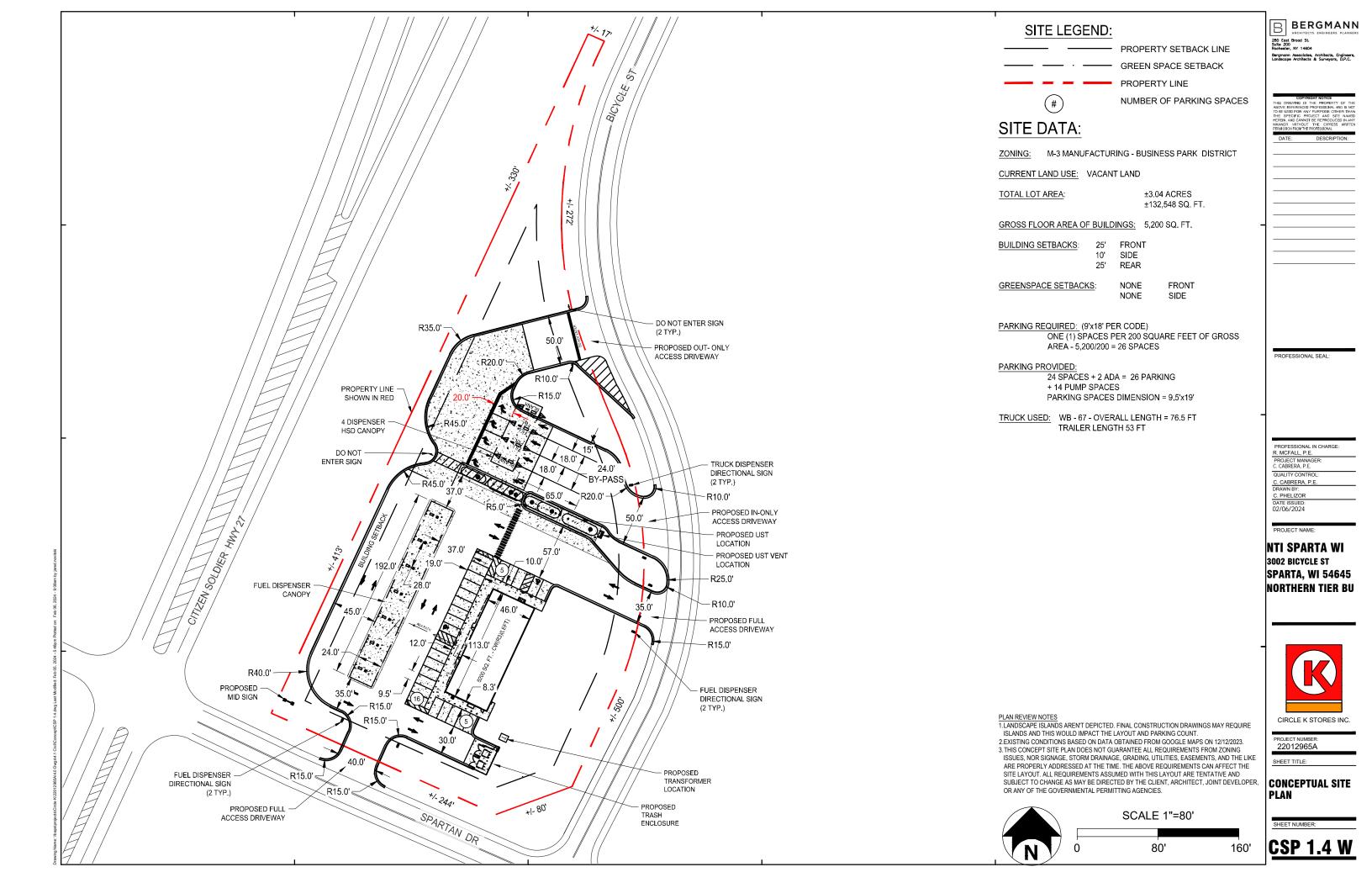


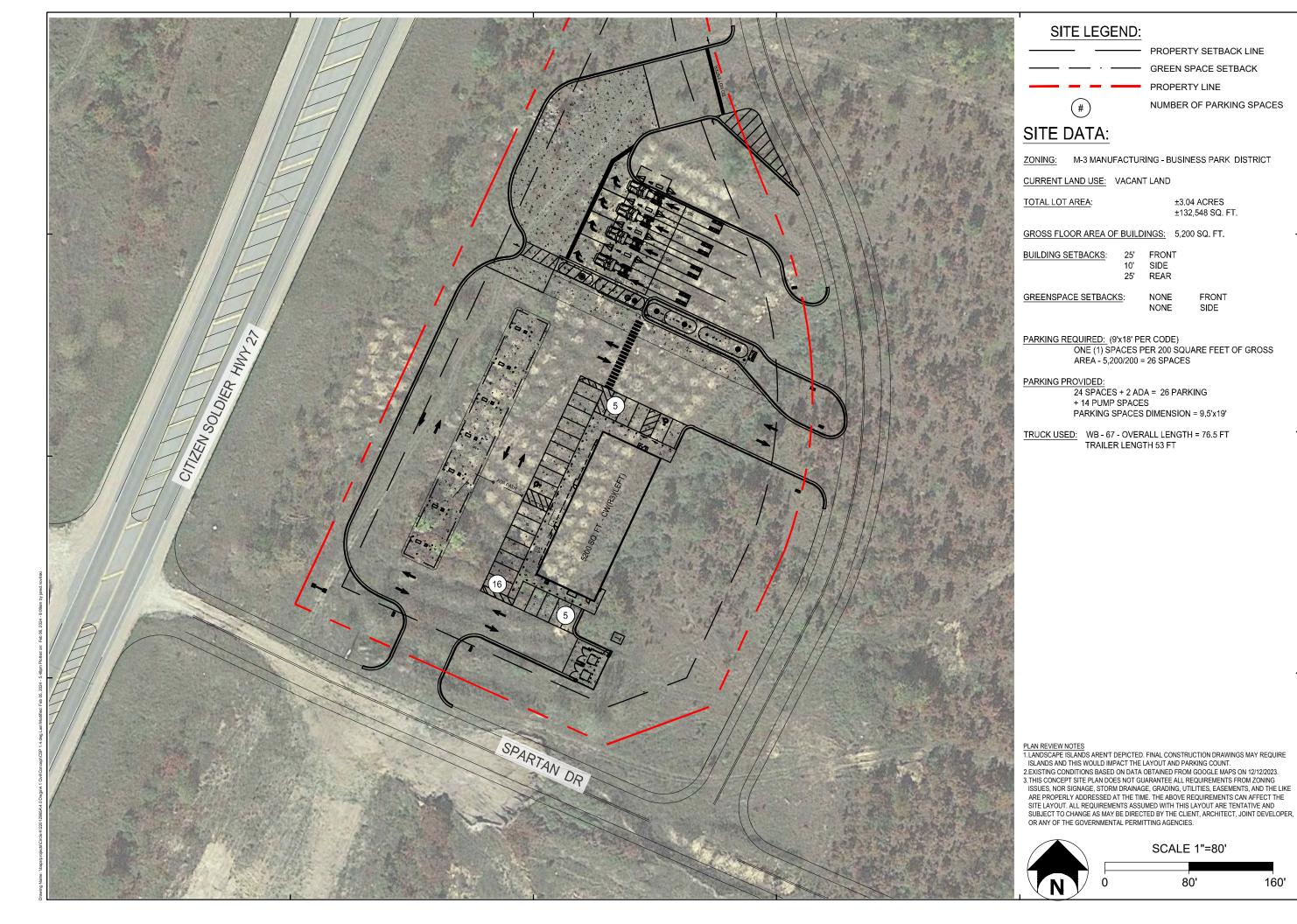
PLAN COMMISSION APPLICATION FORM

Date:	4/1	9/24		
Name/Company:	Circle K c/o Randy Walters			
Address:	6000 Cle	arwater Drive Su	ite 300	
	Minneton	ka, MN 55343		
Phone:	608-359-	9561		
Purpose:	Developm	nent Review (bus	siness)	
•				
Meeting Date:	5/8/2024			
Fee:	\$7	5		
Fee Schedule:			N. 11 (T)	
Conditional Use Permi	it:	\$75.00	Mail To:	
Zoning Variance:		\$250.00	Building & Zoning Office	
Request for Zoning Change		\$75.00	201 W Oak Street	
Development Review (business)		\$75.00	Sparta, WI 54656	
Subdivision Plat Review		\$150.00	DTT ((00) 0 (0 10 10	
PUD Review		\$150.00	PH: (608) 269-4340	
Lot Division/CSM Approval		\$50.00		
Other requests requir	ing a Public H	earing \$75.00		

Note: All items for Plan Commission must be received five working days prior to the scheduled meeting (the first Wednesday of the first full week every month.) All fees are due at the time of application and are non-refundable.

All site and building plans must be submitted no larger than 11" x 17".





BERGMANN

±3.04 ACRES ±132,548 SQ. FT.

FRONT SIDE

80'

280 East Broad St. Suite 200 Rochester, NY 14604

Bergmann Associates, Architects, Engineers Landscape Architects & Surveyors, D.P.C.

PROFESSIONAL IN CHARG R. MCFALL, P.E. PROJECT MANAGER: C. CABRERA, P.E.

QUALITY CONTROL:

C. CABRERA, P.E.
DRAWN BY:
C. PHELIZOR
DATE ISSUED:
02/06/2024

PROJECT NAME

NTI SPARTA WI 3002 BICYCLE ST SPARTA, WI 54645 **NORTHERN TIER BU**



CIRCLE K STORES INC

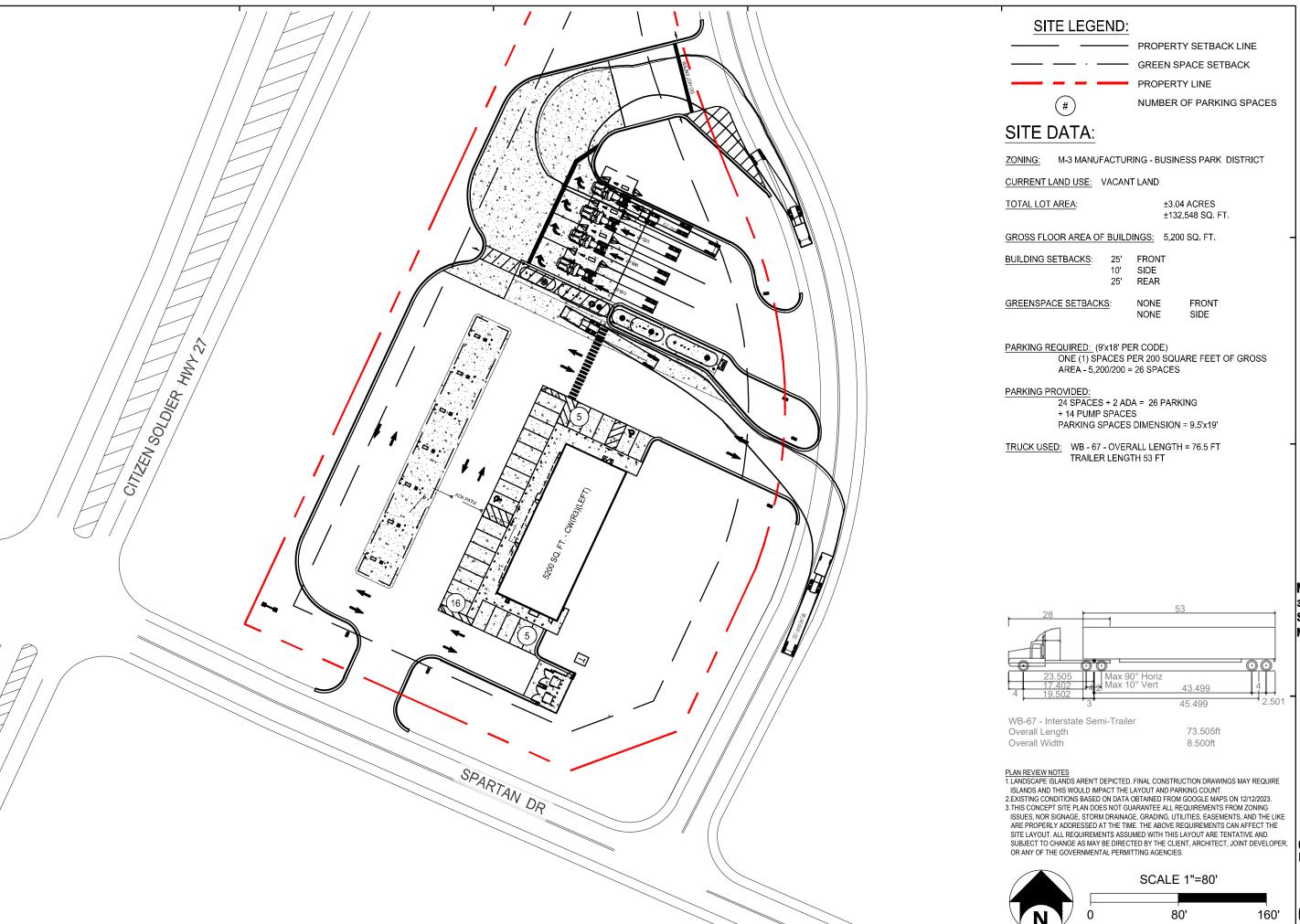
PROJECT NUMBER: 22012965A

SHEET TITLE:

CONCEPTUAL SITE PLAN

160'

CSP 1.4 A



BERGMANN
ARCHITECTS ENGINEERS PLANNERS

280 East Broad St.
Suite 200
Rochester, NY 14604
Bergmann Associates, Architects, Engineers
Landscape Architects & Surveyors, D.P.C.

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ABOVE REFERENCED PROPESSIONAL AND IS NOT OBE USED FOR ANY PURPOSE OTHER THA
THE SPECIFIC PROJECT AND SITE NAME
HEREIN, AND CANNOT BE REPRODUCED IN A
MANNER WITHOUT THE EXPRESS WRITIT
PERINSION FROM THE PROFESSIONAL

DATE: DESCRIPTION

PROFESSIONAL SEAL:

PROFESSIONAL IN CHARGE: R. MCFALL, P.E.

PROJECT MANAGER: C. CABRERA, P.E. QUALITY CONTROL: C. CABRERA, P.E. DRAWN BY: C. PHELIZOR DATF ISSUIFD: 02/06/2024

PROJECT NAME:

NTI SPARTA WI 3002 BICYCLE ST SPARTA, WI 54645 NORTHERN TIER BU



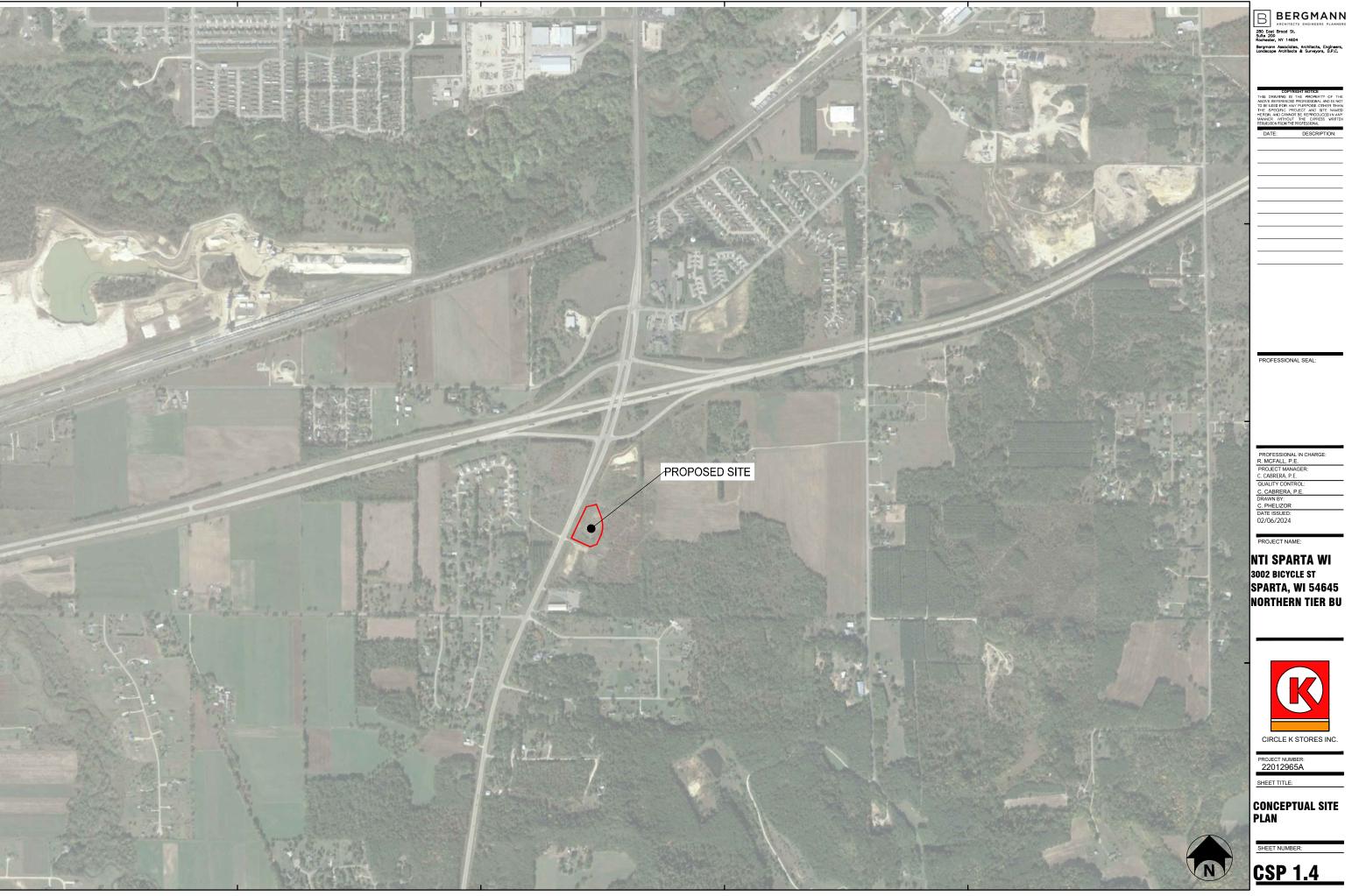
CIRCLE K STORES

22012965A

CONCEPTUAL SITE

SHEET NUMBER:

CSP 1.4 T





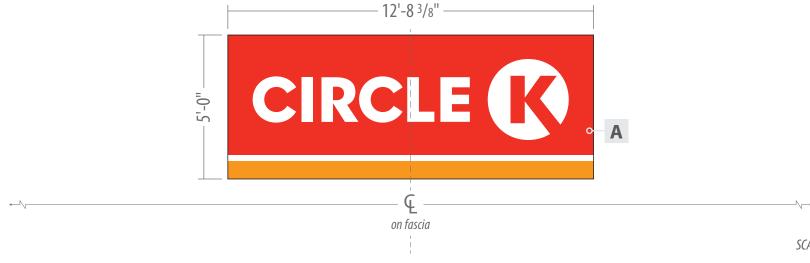
CONCEPTUAL SITE PLAN

CSP 1.4



STOREFRONT SUMMARY

		HEIGHT	FRC	DNT	SIC	DES
В	UILDING INFO	21'-6"	113'-0"		46'-0"	
	SIGN DI	ESCRIPTION	QTY	QTY SIZE A		AREA
A	Illuminated Circl	e K Shop Sign	2	5'-0" x 1	2'-8 3/8"	63.5 SF
В	Illuminated Circl	e K Totem Sign	1 5'-0" x 4'-2" 20		20.8 SF	



SCALE: 1:40



CUSTOMER CIRCLE K SITE NUMBER 0000

LOCATION SPARTA, WI ACCOUNT REP BEN DEHAYES

DRAWN BY GC DATE 03/11/24

04

NTS

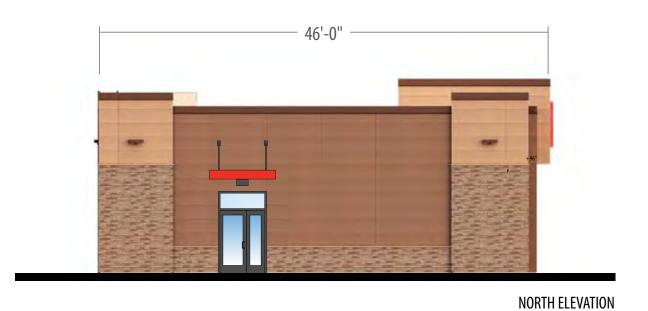
REVISION CORPORATE ID SOLUTIONS 5563 N ELSTON AVE. CHICAGO, IL 60630 SCALE P: 773-763-9600 | F: 773-763-9606 CORPORATEIDSOLUTIONS.COM

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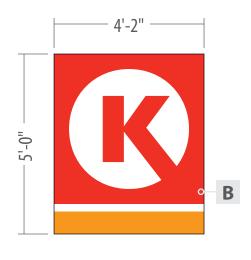
CNATURE	DATE





STOREFRONT SUMMARY

		HEIGHT	FRO	FRONT SIE		DES
В	UILDING INFO	21'-6"	113'-0" 46'-0"		-0"	
	SIGN D	ESCRIPTION	QTY	QTY SIZE AR		
A	Illuminated Circl	e K Shop Sign	2	5'-0" x 1	2'-8 3/8"	63.5 SF
В	Illuminated Circl	luminated Circle K Totem Sign 1 5'-		5'-0" 2	< 4'-2"	20.8 SF



SCALE: 3/8"=1'-0"



CUSTOMER	
CIRCLE K	
SITE NUMBER	
0000	

LOCATION	
SPARTA, WI	
ACCOUNT REP	
BEN DEHAYES	

GC

DATE

03/11/24

REVISION
04
SCALE
NTS

CORPORATE ID SOLUTIONS

5563 N ELSTON AVE.
CHICAGO, IL 60630
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SIGNATURE _____ DATE_____

EAST ELEVATION

STOREFRONT SUMMARY

		HEIGHT	HT FRONT SID		DES	
В	UILDING INFO	21'-6"	113'-0" 46'-0"		'-0"	
	SIGN D	ESCRIPTION	QTY	QTY SIZE ARI		AREA
A	Illuminated Circ	e K Shop Sign	2	5'-0" x 1	2'-8 3/8"	63.5 SF
В	Illuminated Circ	e K Totem Sign	1	1 5'-0" x 4'-2" 20.		20.8 SF





CUSTOMER CIRCLE K SITE NUMBER 0000

LOCATION SPARTA, WI ACCOUNT REP BEN DEHAYES

DRAWN BY GC DATE 03/11/24

04

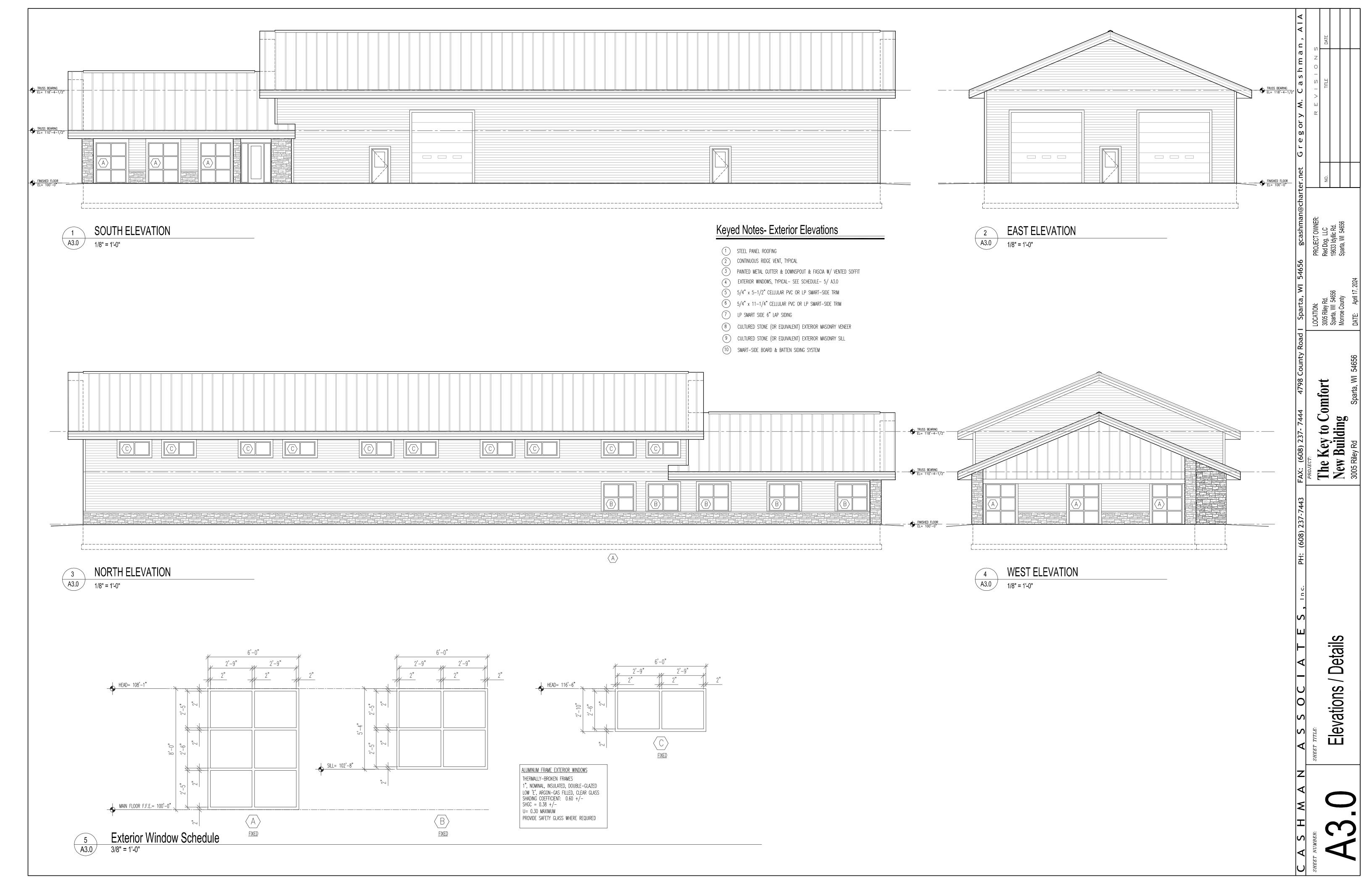
REVISION CHICAGO, IL 60630 SCALE P: 773-763-9600 | F: 773-763-9606 CORPORATEIDSOLUTIONS.COM NTS

CORPORATE ID SOLUTIONS 5563 N ELSTON AVE.

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SIGNATURE



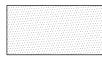


SITE PLAN GENERAL NOTES

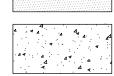
(SHEET A1.0)

- 1. PROPOSED BUILDING ELEVATION SHOWN AS: MAIN FLOOR FINISHED FLOOR EL.= 100'-0"
- 2. ALL GROUND SHALL PITCH AWAY FROM BUILDING AT A MINIMUM OF 4% +/- UNLESS NOTED OTHERWISE. MAINTAIN POSITIVE DRAINAGE AWAY FROM BUILDING.
- 3. CONCRETE SURFACES SHALL SLOPE @ 1/8" = 1'-0" MINIMUM AWAY FROM BUILDING UNLESS SPECIFICALLY NOTED OTHERWISE.
- 4. PARKING LOT ASPHALT SURFACES SHALL SLOPE @ 1:50 MAXIMUM AT HANDICAPPED ACCESSIBLE PARKING STALLS AWAY FROM BUILDING UNLESS SPECIFICALLY NOTED OTHERWISE.
- 5. PARKING LOT ASPHALT SURFACES SHALL SLOPE @ 1:40 MINIMUM AT ALL OTHER PARKING LOT AREAS AWAY FROM BUILDING UNLESS SPECIFICALLY NOTED OTHERWISE.

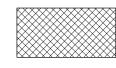
Legend



NEW ASPHALT PAVING



NEW CONCRETE PAVING



NEW BUILDING

KEYED NOTES (CONT'D)

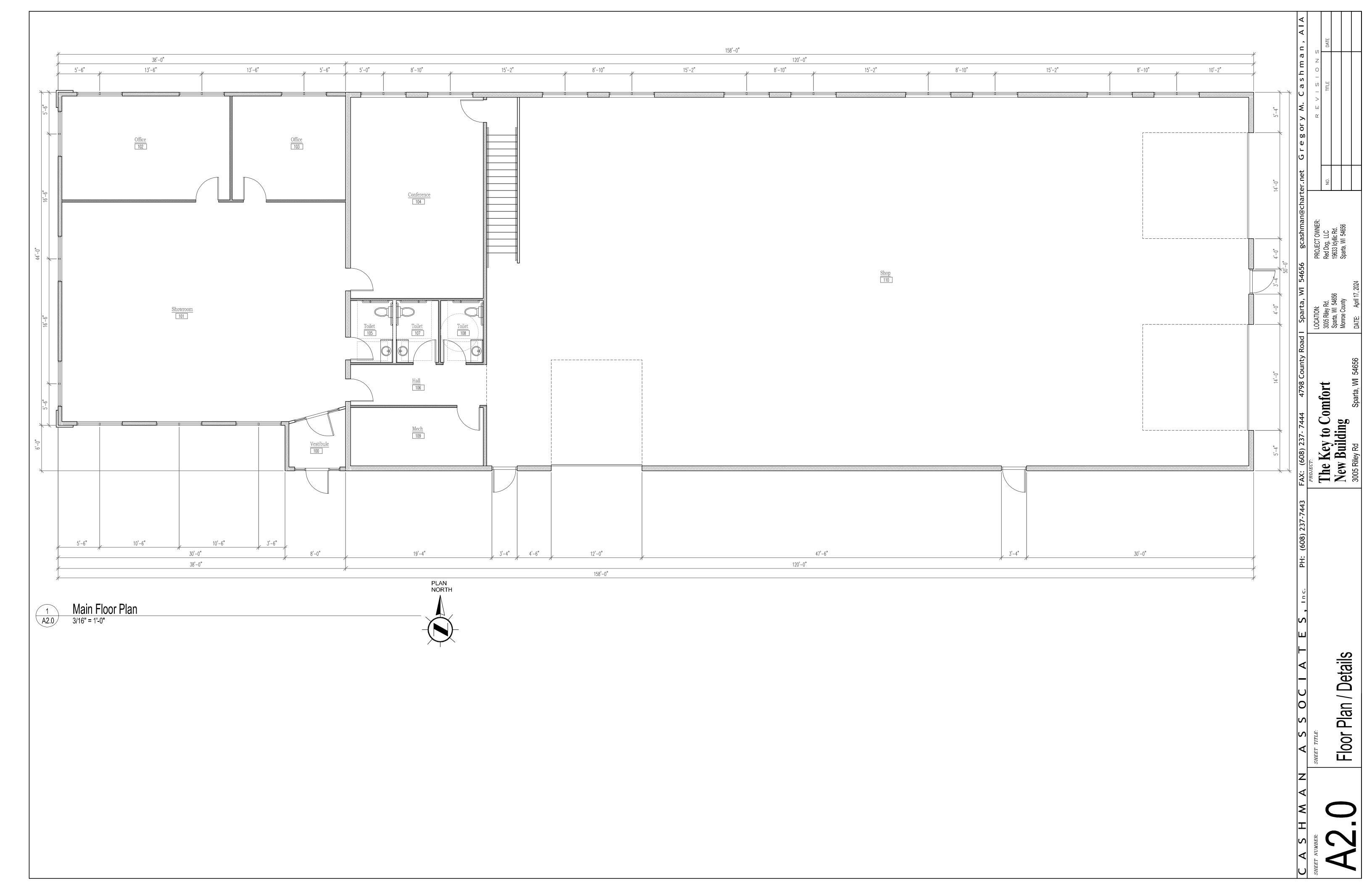
(SHEET A1.0)

- NEW CONCRETE PAVING (4000 PSI), WIDTH AS SHOWN. 5" THICK W/ FIBERMESH & W.W.M. OVER 8" COMPACTED CRUSHED LIMESTONE. TOP OF FINISHED SURFACE FLUSH W/ ASPHALT PAVING AND / OR ADJACENT SOIL. INSTALL THICKENED EDGE 12" DEEP x 10" AT ADJACENT PAVING OR BUILDING. INSTALL CONTROL JOINTS PER STANDARD PRACTICE. BROOM & TOOL FINISH. DOWELL ATTACH PAVING INTO ADJACENT BUILDING FOUNDATION— 24" LENGTH #5 DOWELLS @ 24" C/C.
- NEW CONCRETE PAVING (4000 PSI), WIDTH AS SHOWN. 4" THICK W/ FIBERMESH & W.W.M. OVER 8" COMPACTED CRUSHED LIMESTONE. TOP OF FINISHED SURFACE FLUSH W/ ASPHALT PAVING AND / OR ADJACENT SOIL. INSTALL THICKENED EDGE 12" DEEP x 10" AT ADJACENT PAVING OR BUILDING. INSTALL CONTROL JOINTS PER STANDARD PRACTICE. BROOM & TOOL FINISH.
- DOWELL ATTACH PAVING INTO ADJACENT BUILDING FOUNDATION- 24" LENGTH #5 DOWELLS @ 24" C/C.
- 5'-0" X 5'-6" X 4" THICK CONCRETE STOOP. POUR FLUSH W/ INTERIOR FINISHED FLOOR HEIGHT. SLOPE AT 1/8" PER FT. AWAY FROM BUILDING
- 4) WHITE COLORED PARKING LOT PAINT STRIPING
 - VAN ACCESSIBLE HANDICAPPED PARKING STALL PER ADA & CITY REQUIREMENTS W/ REQUIRED POSTED SIGN.



Site Layout Plan

Site Layout Plan





Bicycling Capital of America

PLAN COMMISSION APPLICATION FORM

Date:	4/25	5/24	
Name/Company:	Association	ted Salety	Animal Protection LTD
Address:	1801 0	Old Alpor	+ Rd, Sparta, WI
	54656		
Phone:	608 -	-633 - 1180	le .
Purpose: Addition to Exist			Any building 1280SF
	Total 1	bullding cu	1A 25,200 (incl. 44/k)
Meeting Date:	05/08/	134 @ 6:30	Þm
Fee:	\$ <u>75.</u>	00	
Fee Schedule:			
Conditional Use Permi	t:	\$75.00	Mail To:
Zoning Variance:		\$250.00	Building & Zoning Office
Request for Zoning Change		\$75.00	201 W Oak Street
Development Review (business)		\$75.00	Sparta, WI 54656 PA
Subdivision Plat Review		\$150.00	
PUD Review		\$150.00	PH: (608) 269-4340 APR 2 9 2024
Lot Division/CSM Approval		\$50.00	AT IN A U ZUZT
Other requests requiring a Public Hearing \$75.00			

Note: All items for Plan Commission must be received five working days prior to the scheduled meeting (the first Wednesday of the first full week every month.) All fees are due at the time of application and are non-refundable.

All site and building plans must be submitted no larger than 11" x 17".



AS/AP ADDITION

ELEVATIONS

SCALE: 1/4'' = 1'-0''

DRAWN BY: SAMI EVERSON

ORIGINAL DATE: 12/27/2023

REVISED DATE: 1/24/2024

PAGE #

1 OF 2

WALL HEIGHT

--- SQUARE FOOTAGE ---

MAIN:

GARAGE:

2ND/LOFT:

FOUNDATION:



AllAmericanDoitCenter.com

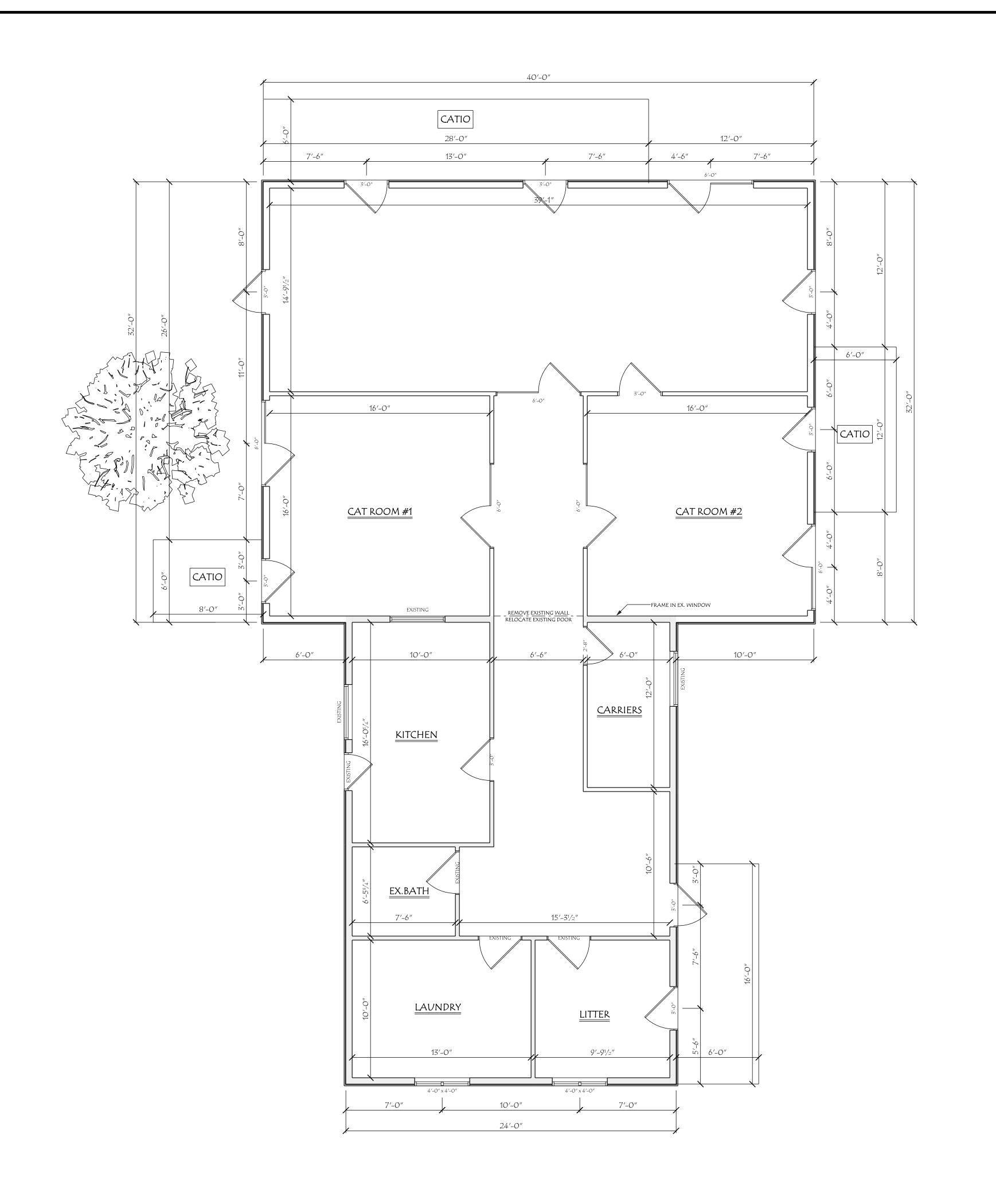
2419 US Hwy 14 E Richland Center, WI 53581 608-649-4300

1310 W. Wisconsin St. Sparta, WI 54656 608-269-5028

1201 N. Superior Ave. Tomah, WI 54660 608-374-4200

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AS/AP ADDITION

MAIN

SCALE: 1/4'' = 1'-0''

DRAWN BY: SAMI EVERSON

ORIGINAL DATE: 12/27/2023

REVISED DATE: 1/24/2024

PAGE #

2 OF 2

WALL HEIGHT

--- SQUARE FOOTAGE ---

MAIN:

GARAGE:

2ND/LOFT:

FOUNDATION:



AllAmericanDoitCenter.com

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UNANIMOUS PETITION FOR DIRECT ANNEXATION

We, the undersigned, constituting the owners of all the real property and all of the electors residing in the territory below described in the Town of Angelo, Monroe County, Wisconsin, lying contiguous to the City of Sparta, petition the Common Council of the City of Sparta to annex the territory described below and shown on the attached scale map to the City of Sparta, Monroe County, Wisconsin:

DESCRIPTION OF TERRITORY:
Legal Description: See attached.
A scale map showing the boundaries of the above described territory and the relationship of the territory to the City of Sparta is attached.
The population of the territory to be annexed is $\underline{0}$.
Dated this 7 th day of May, 2024.
Jaymin Patel, Owner
Signature Owner

NOTE: A copy of this petition together with the legal description (metes & bounds) of the territory and scale map described herein shall be filed with the City Clerk and with the Town Clerk of the town in which the territory is located.

Part of the Southwest Quarter of the Southwest Quarter (SW1/4 of SW1/4) of Section Seventeen (17), and part of the Northwest Quarter of the Northwest Quarter of Section Twenty (20), Township Seventeen (17) North, Range Three (3) West, in the Town of Angelo, Monroe County, Wisconsin bounded and described as follows: Commencing at the Southwest corner of said Southwest 1/4 of Section 17; thence S89°37'33"E along said South line 70.00 feet to the point of beginning of lands to be described; thence N00°04'37"W 5.12 feet; thence N88°29'26"E, 173.20 feet; thence N01°45'44"E, 123.95 feet; thence S89°31'12"E, 362.24 feet; thence S00°45'30"W, 165.15 feet to a point on the North Right of way line of S.T.H. "16" being a curve concave to the South; thence 539.19 feet along said North right of way line and curve concave to the South having a radius of 2361.83 feet with a chord bearing N86°26'21"W, 538.02 feet; thence N00°04'37"W, 1.18 feet to the aforesaid South line of the Southwest 1/4 of Section 17 and the point of beginning.

Shown for Information:
The above described Parcel is a split from the following Parent Parcel Numbers
Parent Parcel No. 004-00336-0000
2022 Taxes are Exempt

Parent Parcel No. 004-00484-0000 2022 Taxes are Exempt

ANNEXATION DRAWING

PART OF THE SW 1/4 OF THE SW 1/4 OF SECTION 17 AND THE NW 1/4 OF THE NW 1/4 OF SECTION 20, T17N, R3W, TOWN OF ANGELO, MONROE COUNTY, WISCONSIN.

LEGAL DESCRIPTION OF LANDS TO BE ANNEXED TO THE CITY OF SPARTA

PART OF THE SW ¼ OF THE SW ¼ OF SECTION 17 AND THE NW 1/4 OF THE NW 1/4 OF SECTION 20, T17N, R3W, TOWN OF ANGELO, MONROE COUNTY, WISCONSIN. BOUNDED AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHWEST 1/4 OF SECTION 17;

THENCE S 89°37'33" E ALONG SAID SOUTH LINE 70.00' TO THE POINT OF BEGINNING OF LANDS TO BE DESCRIBED;

THENCE N 00°04'37" W 5.12'; THENCE N 88°29'26" E 173.20'; THENCE N 01°45'44" E 123.95';

THENCE S 89°31'12" E 362.24';

THENCE S 00°45'30" W 165.15' TO A POINT ON THE NORTH RIGHT OF WAY LINE OF S.T.H "16" BEING A CURVE CONCAVE TO THE SOUTH;

THENCE 539.19' ALONG SAID NORTH RIGHT OF WAY LINE AND CURVE CONCAVE TO THE SOUTH HAVING A RADIUS OF

2361.83' WITH A CHORD BEARING OF N 86°26'21" W 538.02';

THENCE N 00°04'37" W 1.18' TO THE AFORESAID SOUTH LINE OF THE SOUTHWEST 1/4 OF SECTION 17 AND THE POINT OF BEGINNING;

